

Standing Orders

Of the

Maryland Federation of College Republican's

2020 Spring Convention

Order 1. (a) The proceedings in the Spring Convention of the Maryland Federation of College Republicans and in all committees of the Convention shall be conducted in accordance with the following Standing Orders and with the sessional and other orders of the Convention.

(b) In all cases not provided for in these Standing Orders or by sessional or other orders of the Convention, the Chairman shall be guided by the following in the order in which they are stated:

- i. The most recently adopted version of the Constitution of the Maryland Federation of College Republicans.
- ii. The most recently adopted version of the By-Laws of the Maryland Federation of College Republicans.
- iii. The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the convention in all cases to which they are applicable and in which they are not inconsistent with the bylaws of the Maryland Federation of College Republicans and these Standing Orders.
- iv. The advice of the Parliamentarian of the Federation, as appointed by the Chairman.

Order 2. (a) The Federation Convention Committee (FCC), directly following the opening ceremonies of the first business meeting, shall report the number of delegates and alternates registered as present with proper credentials, and shall make a supplementary report after the opening exercises at the beginning of each day that business continues.

(b) A member registered as an alternate may, upon proper clearance by the FCC, be transferred from alternate to delegate at any time during the continuance of business meetings when the need arises.

Order 3. For admission to the sitting of the Convention Meeting, the individual must be a delegate, alternate, or other individual so cleared by the FCC.

Order 4. A resolution offered by an individual member shall be in writing, signed by the maker and the seconder – each of whom shall be a voting member of the convention – and shall be sent directly to the recording Secretary.

Order 5. (a) All resolutions except those proposed by the Executive Board of the Federation, the FCC, or a sub-committee, and all recommendations made in reports of officers or committees of the convention that are not in the form of resolutions, shall be referred without debate to the FCC; resolutions proposed by the Executive Board of the Federation, the FCC, or a sub-committee shall be presented by the Board or proposing committee directly to the convention.

(b) Each member who offers a resolution shall be given an opportunity to explain it to the FCC if he so requests.

(c) The FCC shall prepare suitable resolutions to carry into effect recommendations referred to it, and shall submit to the convention, with the Committee's own recommendation as to appropriate action, these and all other resolutions referred to the Committee, except questions which the Committee by vote of two thirds of its members may decide not to report.

(d) The convention by a majority vote may suspend this Rule 4 and may immediately consider a question, or may order the Resolutions Committee to report a question at a certain time, even if the Committee has voted not to report it.

Order 6. No member shall speak in debate more than twice on the same question on the same day, or longer than two minutes, without permission of the convention granted by two-thirds vote without debate.

Order 7. All reports and other material for the permanent record or printed proceedings shall be in typing and, immediately on presentation, shall be sent to the recording Secretary.

Order 8. Nominations for each office to be filled by the Convention shall be limited to one nominating speech of one minute, followed by a candidate speech for three minutes, and finally, one optional seconding speech of one minute for each nominee.

Order 9. (a) Voting procedure for the election of each office to be filled by the Convention shall be done by a roll call vote. The recording Secretary shall record the votes of each delegate in descending alphabetical order of each Chapter's respective university name.

(b) Votes cast shall be tabulated by the recording Secretary who shall inform the Chairman of the Federation. After each election, the Chairman shall announce the results of the election to the Convention assembled.

Order 10. Notices for announcements to the convention shall be in writing, signed by the person (or a proper representative of the persons) under whose authority the announcement is issued, and shall be sent to the recording Secretary.

Order 11. The Chair shall be vested with the authority to maintain order by naming individual Delegates or members for disregarding the authority of the Chair and, without resort to motion, ordering their withdrawal for the remainder of that sitting of convention.

Order 12. If a delegate takes notice that one or more strangers (non-delegates or non-members of the Executive Board of the Federation) are present on the floor of the Convention chamber, the Chair, shall, if he or she considers it proper to maintain debate and order, and without permitting any debate or amendment, order that strangers withdraw.

Order 13. Any stranger or visitor admitted into any part of the Convention, who misconducts himself or herself, or who does not withdraw when directed to do so while the Convention or any Committee of the Whole is sitting, shall be forced to withdraw by the Chair. No stranger shall be allowed to return without a special order of the Convention.

Order 14. For a delegate to receive recognition from the Chair, the delegate must stand, or in the case of a digital convention must make an appropriate action to gain the eye of the Chair.